

## **CEA-W Creativity Contest Rules**

1. Entries are limited to writers who are incarcerated in prisons, juvenile facilities, and county jails located in Wisconsin. People in alternative correctional programs such as bracelet monitoring, probation, and parole are not eligible.
2. All entries must be the original work of the entrant. Plagiarism, copying someone else's work and claiming it as your own, is against the law and will disqualify you from the contest!
3. Artwork must be black ink/dark pencil on white paper and allow for at least a one-inch margin around a standard 8.5 x 11" page. Wider and darker lines allow for better reproduction. Photocopies are allowed, but the teacher or representative must see the original work at the time of submission.
4. Writing is judged on voice, organization, and creativity. Any form of writing is acceptable: poems, essays, short stories, letters, etc. Writing can be as short as one paragraph, but should not exceed 1,000 words.
5. Entries must be typed, using a standard font such as Times New Roman (10 point or larger), double-spaced, with a maximum of 2 pages. Entries longer than two typed pages will not be considered.
6. Only one submission for each category, art and writing, will be accepted from each entrant.
7. CEA-Wisconsin reserves the right to publish excerpts of submitted entries.
8. The enclosed release form must accompany the entry. The instructor is responsible for explaining that the work will undergo the usual editing process which any publication undergoes. All writing technicalities (punctuation, grammar) will be corrected. Instructors are advised not to correct students' work. Assistance in writing should include suggestions for expanding ideas, development of themes, and organization. Overcorrecting by instructors interferes with the voice of the writer. Entries may be reviewed locally by the Education Director or by DOC Central Office for appropriateness and security consideration as needs and policies dictate.
9. Entries must be signed by the local Education Department contact person and received at the address on the release form by December 1, 2020. No submissions will be returned. Writers whose work is not accepted will not be notified.
10. The writer should include an address where he/she can be contacted in May 2021. Booklets will be sent to the institutional address in care of the Education Contact Person, as listed on the form, for distribution to the winners. Winners will receive two (2) copies of the publication in May 2021.
11. Writers retain copyright to their work. CEA-Wisconsin has first publication rights and rights to the collection of work. No payment for published work will be provided.
12. An electronic version of the completed booklet will be posted online on the CEA-Wisconsin website. Entrants may refuse this exposure by checking the Opt Out box in Section D of the submission form.
13. Students may have their essays published anonymously. The release form, however, must contain the student's real name and signature. This information will be used by contest coordinator only and kept confidential. Write "anonymous" or use initials (no pseudonyms, please) on the writing or drawing submitted, and staple the two together.
14. Illegible submission forms or entries may be disqualified.